



MICHIGAN LOTTERY RETAILER INFORMATION

1. A person must be 18 or older to buy or sell Lottery tickets.
2. Licensed Lottery Retailers may sell tickets only on the premises indicated in the license. Only instant tickets issued to a specific location can be sold at that location. Retailers may not exchange books of instant tickets with other Retailers or stores.
3. All Lottery Retailers are expected to redeem winning tickets with a value up to and including \$600. Winning tickets must be validated through the validation system(s) for the Retailer to receive credit.
4. Stamp or write your retailer number on the back of all winning instant tickets that you redeem and deface the validation number. Destroy redeemed tickets after balancing.
5. Retailers are expected to make full use of all promotional material provided by the Lottery and to prominently post winning numbers/symbols and jackpot amounts as soon as possible.
6. On-line Retailers are expected to participate in Michigan Lottery signage programs and to display approved sign(s) provided by the Lottery. Signage will only be installed if it does not conflict with local ordinances, chain store/corporate policy guidelines, and/or affect the Retailer's standing in the community of operation. It will be the Retailer's responsibility to determine whether or not these conditions will restrict the Retailer's use of Michigan Lottery signage.
7. Lottery tickets cannot be sold for more than their established price. They can be sold for less than their established price as a special promotion if the Retailer desires. Retailers who sell tickets to other Retailers for resale are in violation of the Lottery Act & Rules.
8. "Good" funds are defined as unrestricted funds credited to a Retailer's account that the financial institution will release for payment of an EFT. Unrestricted funds do not include checks that have not cleared the maker's account.
9. Retailers receive a 6 - 7% commission on each ticket sold and a 2% commission on any prize paid.
10. The Retailer shall exercise due diligence in the operation of any installed equipment and shall immediately notify the Lottery's system operator (Hotline) of any phone line or equipment malfunction. The Retailer shall refrain from attempting to perform any mechanical or electrical maintenance or repairs to the equipment except as instructed. If terminal malfunction is a result of retailer noncompliance with Lottery guidelines or specifications, the retailer may be responsible for repair and/or service charges. The Retailer shall replace ribbons, paper stock, and clear paper jams as required.
11. The Retailer shall be responsible for the physical security of the Lottery equipment. Damage to the equipment or telecommunication lines attributable to the Retailer's negligence will result in an assessment to the Retailer for the cost of equipment repair or replacement.
12. If you plan to sell your business and the buyer wants to continue selling Lottery tickets, a change of ownership must be approved by the Lottery. The buyer should submit an application approximately 45 days prior to closing. Contact the Licensing Section for details (517) 335-5619.